

Towyn & Kinmel Bay Town Council

Draft Minutes of the Full Council - (Hybrid Meeting) held on Wednesday 17th June, 2026 at 7:00pm

Present Cllrs: T Bibby (Mayor), L Derbyshire, L Gledhill, B Griffiths, L Griffiths, T Jenkins, D Johnson, M Jones, D Mulvaney, K Redhead, M Smith & N Smith

Clerk: Dylan Thomas

Deputy Clerk: Katherine Evans

1. Apologies

There were apologies received from Cllrs G Corry, L Knightly and B McLoughlin.

2. Declarations of Interest

Cllr D Mulvaney declared a prejudicial interest in agenda item 6 - Planning as her neighbour is the planning applicant (0/53430), and she withdrew from the meeting whilst this agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

Resolved that: - The minutes of the Full Council meeting held on 10/06/2026 be approved and signed by the Chairman.

5. Matters Arising

There were no matters arising from the above-mentioned meeting minutes.

Cllr M Smith arrived late at 19:02

6. Planning

0/53430

Extension to front and rear of dwelling, removal of existing hipped roof and provision of new gabled roof with storage at first floor level. Erection of outbuilding in rear garden to house classic cars and maintain classic cars.

Resolved that: - No Objection

0/53436

Change of use of land to form extension to residential curtilage and construction of residential amenity building.

Resolved that: - No Objection

0/52830

Notification of Conwy CBC Planning Appeal CAS-04775-P8X3F1

Resolved that: - No Objection

7. Conwy CBC Play Scheme – Public Consultation

Noted: -

- a) The Play Scheme public consultation results which were completed by residents.
- b) The proposed designs for the Kinmel Bay prom area Conwy CBC Play Scheme.
- c) The update from the Conwy CBC Flood Defence Team relating to the beach car park kiosks.
- d) That the Flood Defence Team will be inviting Councillors in the coming two weeks to a site walkover as the Flood Defence Scheme comes to a close.

Resolved that: -

- a) **The Clerk will contact Conwy CBC to obtain costings for the proposed play design.**
- b) **Members expressed a preference for the design to cater for children and young people aged 4 to 14 years.**
- c) **The Town Council would be willing to consider a financial contribution towards the cost of the play design if this would help ensure that the scale or range of equipment offered through the design is not reduced.**

8. Community Awards

Resolved that: - Members will consider potential nominations for the Community Awards and submit these to the Deputy Clerk by the August meeting. Subject to the receipt of a sufficient number of robust and appropriate nominations, Members will consider at the August meeting whether the proposed Community Awards Scheme/Event for 2026-27 should proceed. The Deputy Clerk will email all Councillors to request their individual nominations.

9. Community Place Plan Committee

Noted the: - Draft minutes of the Community Place Plan Committee held on the 08/06/2026.

10. Policies

Resolved that: - The following reviewed/new policies be approved, as presented by the Clerk with no amendments required:

- **2026 - Health & Safety Statement & Policy**
- **2026 - Fire Safety Policy**
- **2026 - Fire Risk Assessment Review**
- **2026 – Fire Risk Assessment**
- **2026 - COSHH & Maintenance of Work Equipment Policy & Standards Manual**
- **2026 - First Aid Policy**
- **2026 - First Aid Needs Risk Assessment**
- **2026 - Standard for Lone Workers**
- **2026 - General Internal Building Risk Assessment & Action Plan**
- **2026 - Maintenance of Work Equipment Policy Manual**
- **2026 - Resource Centre Risk Assessment & Action Plan**
- **Artificial Intelligence Policy**

11. Cost of Living Crisis

Noted: -

- a) The email received from Cllr B. Griffiths regarding the Cost of Living Crisis and its impact on residents of Towyn and Kinmel Bay. Cllr Griffiths expressed concerns regarding levels of deprivation and low household incomes within the community and suggested that the Council consider how it may better represent these issues. He further proposed that a representative from Conwy CBC/ Communities First be invited to attend a future meeting to provide information on the local impact of the Cost-of-Living Crisis and that the Council consider whether any representations should be made to Members of the Senedd.
- b) The One Voice Wales Cost of Living Crisis Support Newsletter.
- c) No further action will be undertaken at this time.

12. Clwyd Park – Additional Path

Resolved that: -

- a) The Town Council will fund the proposed Tranche 2 extension of the accessible path and the installation of LED solar lighting at Clwyd Park Park to complete the path improvement works commenced during the previous financial year.**
- b) Funding of £5,000 has been allocated from the 2026-27 budget for the project, together with £3,703 carried forward in earmarked reserves from the previous financial year. Any remaining balance required for the project may be funded through available Solar Farm Grant monies.**
- c) The Clerk will source comparable quotes for the proposed works and bring to the August meeting for consideration.**

13. 2026-27 Civic Service

Noted that the Mayor, Cllr T. Bibby's Civic Service will take place in September 2026 at Kinmel Bay Church. Further details of the event will be circulated in due course.

14. 2026 Summer Play Scheme

Noted that the Conwy Summer Play Scheme sessions will take place on the following dates, locations and times. Refreshments will be provided at each session to support families and help alleviate some of the additional costs associated with the school summer holidays.

- Thursday 30th July 10am to 11.30am at Kendal Road Park
- Thursday 6th August 10am to 11.30am at Clwyd Park
- Thursday 13th August 10am to 11.30am at Tir Prince Park
- Thursday 20th August 10am to 11.30am at Chester Avenue Park
- Thursday 27th August 10am to 11.30am at Owain Glyndwr Park.

15. Conwy CBC Visitor Levy Consultation

Noted that: -

- a) The formal public consultation for the potential introduction of a Visitor Levy opened on the 20 May 2026 and closes on the 17 July 2026.

- b) The consultation can be accessed via Conwy Councils website or paper copies are available at Tourist Information Centres, Conwy Libraries, Conwy Business Centre and Council Offices at Coed Pella Road.
- c) Members will provide a response to the consultation individually should they choose too.
- d) A programme of events and drop in sessions has been organised to give businesses, visitors and residents the chance to hear more about the consultation process and engage face to face if they prefer.
 - Tuesday 2nd June 2026 - Hospitality focused session for coastal business.
 - Tuesday 23rd June 2026 - Hospitality focused session for rural businesses
 - Thursday 25th June 2026 - Drop- in session for business, residents and visitors in Abergele/Towyn/Kinmel Bay.

16. 2026-27 Environmental Improvements Work Schedule

Noted the updated 2026-27 Environmental Improvements Work Schedule as presented by the Clerk

17. 2026-27 PFR and Planning Work Schedule

Noted the updated 2026-27 PFR and Planning Work Schedule as presented by the Clerk

18. Online Meeting Between Conwy CBC Officers/Members and TKBTC Offices/Members held on 23rd April, 2026

Noted: - The report prepared by Cllr B Griffiths relating to the online meeting with Conwy CBC Officers/Members and TKBTC Offices/Members held on 23rd April, 2026

19. Conwy CBC – PATRWM Wi-Fi Data

Noted that: -

- a) Conwy CBC has now installed updated software on the public Wi-Fi network within Towyn and Kinmel Bay.
- b) Conwy CBC decided not to proceed with the PATRWM platform due to its data protection requirements. The Council's preference was for the data to be available to all parties wishing to access and analyse the information.
- c) The Wi-Fi data is now stored on an accessible Conwy CBC platform, which also contains data from other participating Town and Community Councils. This enables comparative analysis of visitor and usage data across different areas within the county.

20. Town Council Youth Representation

Noted that: - There has been no expression of interest received from members of the public to join the Town Council as a Youth Representative.

Resolved that: - Due to the lack of interest received, the opportunity to appoint a Youth Representative to the Town Council be discontinued. Should a suitable expression of interest be received in the future, the members will revisit/ reconsider the appointment at that time.

21. Nomination of Community/Town Councillor for Membership of the Conwy CBC Standards Committee.

Noted:-

- a) Conwy CBC invitation to nominate a Town Councillor to join Conwy CBC Standards Committee.
- b) No TKBTC Councillors wish to be considered for this vacancy.

22. Kinmel Bay Community Centre Footprint Asset Transfer.

Noted that: -

- a) Members were advised that discussions have taken place with a number of professionals regarding the potential transfer of funds from the Kinmel Bay Community Centre Charity to the Town Council. The feedback received to date indicates that it is the responsibility of the Kinmel Bay Charity to either seek prior written approval from the Charity Commission to transfer the funds or to directly fund any approved works from the Charity's bank account.
- b) Conflicting advice has been received regarding the Town Council's ability to reclaim VAT on works funded through Charity monies. As a result, the Council is not currently in a position to confirm the VAT implications and is seeking specialist advice from a VAT expert. A meeting with a VAT expert has been arranged for the 22nd June 2026.
- c) It was further noted that the VAT relating to the grant funded proposed replacement windows and doors at the Community Centre may also be affected by the advice received.
- d) Cllr N Smith reported that he had contacted the Charity Commission to explain the circumstances surrounding the proposed transfer of the Charity's funds to the Town Council. He advised that the Charity Commission had indicated that it could not foresee any issues with the proposal; however, a formal written request would need to be submitted by Cllr N Smith for the matter to be considered.

23. Conwy CBC Councillor Updates/Reports

Cllr K. Redhead reported that she had contacted the Deputy Transport Minister at the Senedd to enquire whether there were any plans to improve the unadopted roads in Towyn and Kinmel Bay. The Minister advised that no changes were anticipated during the current administration and suggested that the matter be raised with the Corporate Joint Committee (CJC) for consideration. Cllr Redhead has proposed to contact Mike Priestley, Cabinet Member for Environment, Roads and Facilities to seek his comments.

Cllr M. Smith reported that the Pride of Place Impact Funding has now been allocated across Conwy to successful community groups and Town and Community Councils, resulting in the delivery of a wide range of beneficial projects for local communities throughout the county.

Meeting Closed: 19:43pm

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Signed by the Chair of the next Full Council 05/08/2026.